

GREAT WITCHINGHAM PARISH COUNCIL

Minutes of meeting of Great Witchingham Parish Council held at Great Witchingham Village Hall on Monday 21 November 2016 at 7:50pm.

Present:-

Alex Manson (In the Chair)

David Sayer

David Beaumont

Herbie Burton

In Attendance:-

Sonya Blythe (Clerk)

Members of the Public

1	<p>To receive apologies for absence.</p> <p>AM was nominated and elected as Chair for the meeting.</p> <p>Apologies were received and accepted from Jane Wisbey and Susie Rowles.</p>
2	<p>To receive members' declarations of interests for meeting tonight.</p> <p>DB and DS both declared an interest as neighbours of Clayhall Farm.</p>
3	<p>To approve the minutes of the last council meetings held on 21 November 2016.</p> <p>The minutes of the meeting held on 21 November were approved and signed.</p>
4	<p>To receive information on matters arising from the minutes not covered elsewhere on the agenda.</p> <p>4.1 NNDR Western link map information had been received from Highways.</p> <p>4.2 Norfolk County Council (NCC) had advised that no further documentation had been received on the Atlas Works application as yet.</p> <p>4.3 It was reported that Jon Winnett from Highways had requested a meeting with councillors to discuss the possibility of painting road narrowings onto the road coming it to the parish, to indicate to drivers that they were entering a village. He thought this was a more achievable aim than a speed camera. It was agreed to ask JW to attend this meeting, and to invite the district and county councillor to attend. ACTION: CLERK</p> <p>Parishioners present raised the fact that an average speed camera covering the length of the parish was essential. It was agreed to ask Jon Winnett to attend the next parish council meeting to discuss funding for this. ACTION: CLERK</p> <p>DB and a member of the public agreed to attend Keith Simpson MP's surgery to request assistance with managing the speeding issues throughout the parish. ACTION: DB</p>
5	<p>To receive the police report</p> <p>The police report was read out. Five crimes were reported from 1 November to 31 December: 1xTheft, 1xAttempted Theft, 1xHarassment, 1xPublic Order Offence and 1x Owner or Person in Charge Allowing Dog to Enter a Non-Public Place and Injure any</p>

	Person
6	<p>To adjourn the meeting to allow public participation.</p> <p>No matters raised.</p>
7	<p>To discuss the playground / village hall</p> <p>Nothing had been heard from Broadland Council since the land transfer had been advertised in the local press.</p>
8	<p>To consider outstanding correspondence</p> <p>8.1 Top Dog Campaign Councillors agreed to join Broadland Council's Top Dog Campaign, which gives parishes the tools to tackle the dog fouling issue quickly in their own community - a kit box containing packs for responsible owners, reporting forms and "hotspot" posters that can be moved around the parish according to where any dog fouling issues are will be provided.</p> <p>HB reported that absorbent material would be placed around the dog bin on Hall Walk to prevent the recurring flood issues.</p> <p>8.2 NNDR NCC had written to advise that follow up meetings would be arranged to the recent western link meeting. JW would be asked to attend on behalf of GWPC.</p> <p>8.3 Great Witchingham School A parishioner provided photographs of coaches picking up pupils at the school for swimming lessons, driving over the footpath around the corner and crushing against the hedgerow. As well as blocking the road when present, this had caused some subsidence of the footpath which now sloped towards the road. The Clerk was asked to contact Governors and ask for their suggestion as to how to solve the on-going issue. ACTION: CLERK</p>
9	<p>To receive an update on the purchase of a village sign.</p> <p>The costs for the sign were circulated. It was agreed to defer the decision to the next meeting when more Members were present.</p>
10	<p>To receive an update on Clayhall Farm</p> <p>The Clerk would chase a response to the letter sent to Phil Courtier in December. ACTION: CLERK</p>
11	<p>To Update on Environment Agency</p> <p>No update available.</p>
12	<p>To Consider any Outstanding Planning Applications or Planning Matters</p> <p>None outstanding.</p>
13	<p>To Discuss Finance Issues</p>
	The following payments were AGREED:-

13.1	<ul style="list-style-type: none"> • Clerk salary, tax and expenses (December and January) £379.40 (standing order for £177.86 paid monthly) (cheque for £57.72 for expenses). • Village Hall (Room hire) £20
13.2	The updated accounts were noted.
13.3	A draft budget for 2017/18 had been circulated. Following consideration of the figures therein, Councillors agreed to set the proposed budget.
13.4	Following agreement of the budget, it was proposed and agreed that the 2017/18 precept be set at £4532, an increase of 1% from 2016/17. This would increase the amount paid by a Band D property from £19.25 to £19.53 per annum and would ensure that the council had enough reserves to cover unexpected costs.
14	<p>To Discuss Public Access Agreements and Public Rights of Way.</p> <p>The Clerk has been advised that NCC had decided that the walk on Hall Walk would not be made a public right of way. Following this the permissive footpath between the lakes and Hall Walk had been closed. Three parishioners had submitted an appeal.</p>
15	<p>To Raise any Other Matters (items for information only).</p> <p>DB raised the fact that District Councillor Woodbridge had not responded to the parish council's request to submit a request for changes to be made to Broadland Councils constitution, in respect of how investigations were carried out. The Monitoring Officer had been contacted but responded that Mr Woodbridge could not be made to attend meetings. The Clerk was asked to formally write to Mr Woodbridge and request that he attends the next meeting. If unavailable the Leader of the Council would be asked to delegate that another councillor attends.</p>

Meeting closed at 20.25

The date of the next meeting was confirmed as
Monday 20 February, 7.30pm.

Signed:
Chairman