

GREAT WITCHINGHAM PARISH COUNCIL

TO MEMBERS OF THE COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of the Parish Council
on **Thursday 14 January 2021** commencing at 7pm for the purpose of transacting the
business listed on the agenda below

The Meeting is being held under The Local Authorities and Police and Crime Panels
(Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings)
(England and Wales) Regulations 2020

This meeting is being held virtually online via Zoom.

Log on details are

Meeting ID: 846 9819 7591

Passcode: PPT511

AGENDA

WELCOME

1. **Nominations for and Election of Chairman of the Council for the remaining term and Declaration of Acceptance of Office.**
2. **Nominations for and Election of Vice Chairman of the Council for the ensuing year (if applicable)**
3. **To receive apologies for absence**
4. **Declarations of Interest and Dispensations**
 - (a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should not participate in a discussion or vote on the matter in which the member has a disclosable pecuniary interest and must withdraw from the meeting room at the point the matter is under consideration. In the case of non-disclosable pecuniary interests and non-pecuniary interests the member may speak on the matter but not vote and must follow the procedure in the adopted Code with respect to disclosure.
 - (b) Clerk to report any written requests for dispensation in respect of items on this agenda and the Council shall give consideration to each request
5. **To receive approval of minutes of the meeting held on 17 December 2020**
6. **To receive information on matters arising from the minutes not covered elsewhere on the agenda.**
 - Traffic Calming & Village Gateway scheme – DB
 - Alleyway linking A1067 & Heath Close & responsibility of – DB (with DC & CC involvement)
 - SAM signs – DB. Agenda item.
 - Recreational land – land transfer – PK. Currently with Land Registry
7. **To receive questions and comments from the public and to allow members with a non-disclosable pecuniary or non-pecuniary interest to speak**
8. **To raise any matter pertinent to parish crimes accessed via <https://www.police.uk>**
9. **To receive any written or verbal reports from County & District Councillors**
10. **To receive any written and verbal reports from the clerk & members in respect of items not covered elsewhere on this agenda**
11. **Finance**
 - 11.1 – To receive confirmation of verification of invoices from cheque signatories.
 - 11.2 – To confirm Bank Reconciliation to date
 - 11.3 – Schedule of Receipts & Payments
 - (i) **Receipts.** To note monies received
 - 11. Barclays Interest Reserve A/C £ 0.11
 - 12. Barclays Interest Fund A/C 0.58
 - (ii) **Payments.** To authorise schedule of payments (* Retrospective)
 - 48. Ladywell Accountancy. PAYE 20/21* 60.00

- | | | |
|--------|--|--------|
| 49/50. | Clerk. Dec salary* | 460.28 |
| 51. | NPF. Dec conts* | 138.82 |
| 52. | Clerk. Nov & Dec Contract & admin expenses* | 134.45 |
| 53. | BDC. Dog bin empty contract 20/21* | 187.20 |
| 54. | St Mary's PCC. Church grounds contrib 2020 season* | 700.00 |
- 11.4 – To consider draft Budget and estimated Precept 2020/2021.
- 12. Land (transfer) at village hall.**
- 12.1 – Lack of Maintenance Calor Gas Compound. To consider Calor & Solicitor response
- 12.2 – Play Area.
- (i) To consider response in respect of question asked regarding matters pertinent to the planning permission – currently with Nplaw
 - (ii) To consider response regarding perpetual ownership of the village hall – currently with Nplaw
 - (iii) To consider letter from working party and to agree action in response to proposals.
- 13. To receive correspondence/administration and agree action and/or response**
- 13.1 – To consider the Risk Assessment for deployment of SAM speed signs – Mr Bailey
- 13.2 – To consider appointment/continuation of Internal Auditor for 2020/2021
- 14. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published**
- 14.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number
- 20202317 – Woodview 81 Fakenham Road
Sub division of plot and erection of 2 detached dwellings with garaging & new vehicular access
 - 20202277 – 59 Fakenham Road.
Erection of two storey front extension, first floor side extension & single storey rear extension
- 15. Exchange of Information**
- 16. To confirm time and venue of next council meeting on**
Thursday 11 March 2021

THE PRESS & PUBLIC ARE INVITED TO JOIN THE MEETING USING THE LOG ON DETAILS ABOVE.

THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 7.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....Mrs Patricia Kirby.....

Dated 8 January 2021.

Clerk to the Council & Responsible Financial Officer

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

List of items of correspondence not circulated for PC meeting 14 January 2021

Norfolk ALC Bulletin - 15 December 2020

Vattenfall in Norfolk - December 2020 update

Norfolk ALC Bulletin - 4 January 2021

NCC Temporary closure of Blackwater Lane (Great Witchingham) - Openreach cabling works 14 Jan 2021

BDC Planning Enforcement Update for

Open Enforcement Cases as at 6 January 2021 & Enforcement Cases Closed in December 2020

Notification - 31 December 2020, the Secretary of State for Business, Energy and Industrial Strategy granted consent for Hornsea Three offshore wind farm development.

St Mary's PCC Thank you for grounds contribution for 2020 cutting season

NorfolkALC Wellbeing: Pre-Christmas Update/Vaccination Centre Update/Open letters to the people of Norfolk/Festive Season Support/Police and Crime Commissioner Budget Consultation

128 FAKENHAM ROAD TAVERHAM NR8 6QH

Email: greatwitchinghamparishcouncil@gmail.com Tel 01603 860671 (answer machine)
gwpc.org.uk