

GREAT WITCHINGHAM PARISH COUNCIL

TO MEMBERS OF THE COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of the Parish Council
on **Tuesday 9 March 2021** commencing at **7pm** for the purpose of transacting the business
listed on the agenda below

The Meeting is being held under The Local Authorities and Police and Crime Panels
(Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings)
(England and Wales) Regulations 2020

This meeting is being held virtually online via Zoom.

Log on details are

Meeting ID: 885 6494 8510

Passcode: yMY9KD

AGENDA

WELCOME

1. To receive apologies for absence

2. Declarations of Interest and Dispensations

(a) In accordance with Section 31 of the Localism Act 2011 & the adopted Code of Conduct members should not participate in a discussion or vote on the matter in which the member has a disclosable pecuniary interest and must withdraw from the meeting room at the point the matter is under consideration. In the case of non-disclosable pecuniary interests and non-pecuniary interests the member may speak on the matter but not vote and must follow the procedure in the adopted Code with respect to disclosure.

(b) Clerk to report any written requests for dispensation in respect of items on this agenda and the Council shall give consideration to each request

3. To receive approval of minutes of the meeting held on 14 January 2021 & 4 February 2021

4. To receive information on matters arising from the minutes not covered elsewhere on the agenda.

- Traffic Calming & Village Gateway scheme – PK
- Alleyway linking A1067 & Heath Close & responsibility of – PK
- SAM signs – DB. Agenda item.
- Recreational land – land transfer – PK. Currently with Land Registry
- Calor Gas compound maintenance – TB

5. To receive questions and comments from the public and to allow members with a non-disclosable pecuniary or non-pecuniary interest to speak

6. To raise any matter pertinent to parish crimes accessed via <https://www.police.uk>

7. To receive any written or verbal reports from County & District Councillors

8. To receive any written and verbal reports from the clerk & members in respect of items not covered elsewhere on this agenda

9. Finance

9.1 – To receive confirmation of verification of invoices from cheque signatories.

9.2 – To confirm Bank Reconciliation

9.3 – Schedule of Receipts & Payments

(i) **Receipts.** To note monies received

£

13. N/A

(ii) **Payments.** To authorise schedule of payments (* Retrospective)

55/56. Clerk. Jan salary 460.28

57. NPF. Jan conts 138.02

58/59. Clerk. Feb salary 460.28

60. NPF. Feb conts 138.02

61. Clerk. Jan & Feb Contract & admin expenses* 149.86
- 10. Land (transfer) at village hall.**
10.1 – Matters pertinent to planning permission – to consider response
(i) in respect of question asked regarding obligations of which body to provide for play provision – currently with Nplaw
(ii) regarding perpetual ownership of the village hall – currently with Nplaw
10.2 – Play Area Working Party. To receive a written report from the Working Party and to agree action in response to proposals therein.
- 11. To receive correspondence/administration and agree action and/or response**
11.1 – To consider the Risk Assessment for deployment of SAM speed signs – Mr Bailey
11.2 – To consider a change to the normal meeting day for council meetings (currently normally held on the second Thursday of every odd month) to accommodate attendance by District & County Councillors
11.3 – To consider letter from Gt Witchingham PCC in respect of future PC contribution for church grounds maintenance.
11.4 – Norwich Western Link. (NWL). To receive a briefing from appointed member of LLG meeting(s) 28 January & 23 February – Mr Bailey (Mr Gribble substitute)
11.5 – To consider the current situation of dog fouling in the village following actions taken since addressing the matter at the February PC meeting
11.6 – To set details of Annual Parish Meeting 2021 (suggest April) and consider format/promotion/chairmanship of the meeting. Guidance notes supplied
- 12. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published**
12.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number
- 20210267 – Stillwater Farm Rabbit Lane.
Removal or variation of Condition 4 following grant of planning permission 20201051 – use and occupation
- 12.2 – Greater Norwich Local Plan Regulation 19 Publication. To consider representation regarding the soundness or legal compliance of the GNLP. (closes 15 March)
- 13. Exchange of Information**
- 14. To confirm date time and venue of next council meeting in May 2021 – (in line with current legislation for remote meetings) suggest Tuesday 4 May 2021.**

THE PRESS & PUBLIC ARE INVITED TO JOIN THE MEETING USING THE LOG ON DETAILS ABOVE.

THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 5.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....Mrs Patricia Kirby.....

Dated 2 March 2021.

Clerk to the Council & Responsible Financial Officer

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

List of items of correspondence not circulated for PC meeting 9 March 2021

Broadland Community Lottery

NorfolkALC Training Newsletter - January 2021

NWL Local Liaison Group –

Minutes for 15 Dec 2020/Presentation/TofR/
Addnl meeting re modelling 28 Jan & Q&As from that session
Meeting - Tuesday 23 Feb 2021 - 5:30 - 7PM
Town and Parish Council Forum 22 Jan
Norfolk ALC Bulletin - 14 January 2021
NPTS chairmanship course & networking sessions
NCC Norwich Western Link project update
Norfolk ALC Bulletin - 21 January 2021
NPF Employer Newsletter - January 2021
BDC/SNDC Rough Sleeper Estimate - Jan 31st -Feb 1st 2021
BDC Weekly List of Planning Decisions
Norfolk ALC Bulletin - 27 January 2021
Follow up from the Town and Parish Council Forum on 22 January
Training Newsletter - February 2021 & addnl Feb 2021
Norfolk ALC Bulletin - 9 February 2021
BDC Planning Enforcement Update for
 Open Enforcement Cases as at 5 Feb 2021 & Enforcement Cases Closed in Jan 2021
Norfolk ALC Bulletin - 17 February 2021
NPTS latest training
Equinor New Energy Limited – Sheringham Shoal Extension Project and Dudgeon Extension Project
Community Newsletter (February 2021)
BDC Rough Sleeper Estimate - March 28th - March 29th 2021
NCC Norwich Western Link project update
NPF On behalf of the LGA: Understanding the Employer Role
Norfolk ALC Bulletin - 2 March 2021
NorfolkALC Wellbeing: Open letter to all Councillors/Protecting your council, your residents and yourself
from cybercrime/Norfolk ALC : New Board of Directors/DON'T GIVE COVID MORE CHANCES/THE ARMED
FORCES COVENANT PLEDGE/Free Training for Volunteer Carers/Sustainable Water Management Plan for
Norfolk/Weekly Briefings/Food Waste Action Week Begins tomorrow on 1st March

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