

GREAT WITCHINGHAM PARISH COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of Great Witchingham Parish Council
to be held in

Great Witchingham Village Hall on Thursday 24 January 2019

commencing at 7.30pm

for the purpose of transacting the following business

AGENDA

WELCOME

1. **Nominations for and Election of Chairman of the Council and completion of Declaration of Acceptance of Office**
2. **To receive apologies for absence**
3. **Co-option for Parish Councillor Vacancy(s).**
 - (i) **To consider suspending adopted policy to allow for consideration of eligible application(s) from the public in attendance**
 - (ii) **To consider applications for co-option for four vacancies.**
4. **Declarations of Interest and Dispensations**
5. **To receive approval of minutes of the meeting held on 8 November 2018**
6. **To receive information on matters arising from the minutes not covered elsewhere on the agenda.**
7. **To adjourn the meeting to allow members of the public and Councillors with pecuniary interests to speak**
8. **To receive a report from the police**
9. **To receive any written or verbal reports from County & District Councillors**
10. **To receive any written and verbal reports from the clerk & members in respect of items not covered elsewhere on this agenda**
11. **Finance**
 - 11.1 – To receive confirmation of verification of invoices from cheque signatories.
 - 11.2 – To confirm Bank Reconciliation
 - 11.3 – Schedule of Receipts and Payments
 - (i) **Receipts.** To note monies received £

10. Barclays Bank. Interest – Precept	4.88
11. Barclays Bank. Interest – Fund	1.85
 - (ii) **Payments.** To authorise schedule of payments (* Retrospective)

45. BDC. Annual Dog bin empty Contract 18/19*	176.28
46. Remembrance Wreath*	20.00
47. GWVH. Room hire 8 Nov PC meet*	22.00
48. HMRC PAYE Conts*	68.00
49. NPF. Conts Dec*	190.39
50. Clerk Salary Dec*	631.45
51. Bank Charge*	4.08
52. NPF. Conts Jan*	163.10
53. Clerk Salary Jan*	556.46
54. Clerk Expenses/Reimbursements 1 Nov – 31 Dec 2018*	70.24
 - 11.4 – To consider appointment of bank signatory arisen due to resignation
 - 11.5 – To receive budget monitoring review for April – end Nov 2018
 - 11.6 – To consider draft Budget and estimated Precept 2019/2020.
12. **Land transfer at village hall.**
 - 12.1 – To note the current position in respect of land transfer is that documents are awaiting return from Lovell (nplaw advice 23 Nov 2018 reminded 4 Jan)

- 12.2 – To consider response from BDC/Calor Gas in respect of compound maintenance. (Photos & email to Calor Gas 22 Oct 2018 reminded 22 Nov & 4 Jan)
- 12.3 – Play Area Working Party.
To receive a written report from the Chairman of the Working Party and to agree action in response to proposals.
- 12.4 – To appoint one member to the Play Area Working Party in line with adopted Terms of Reference arisen due to resignation

13. To receive correspondence/administration and agree action and/or response

- 13.1 – To consider Mr Peck response in respect of raised concern of BDC Overview & Scrutiny refusal to give attention to BDC hierarchy of a complaint investigation
- 13.2 – Bus shelter
 - (i) To receive an update on the current situation regarding the damaged shelter
 - (ii) To receive a progress report on the replacement shelter consultation and to agree action in response to proposals.
- 13.3 – To consider NCC Consultation – Norwich Western Link options (26 Nov – **18 Jan**)
- 13.4 – To consider appointment of member to NWL LLG arisen due to resignation
- 13.5 – To consider Police response in respect of attendance at PC meetings
- 13.6 – SNAP. To receive a briefing from Cllr Tinkler (appointed representative) of meeting held 23 January 2019
- 13.7 – To consider response from NCC in respect of crossing at Sparham end of village
- 13.8 – To consider Draft Standing Orders
- 13.9 – To consider BDC communication for proposed Public Spaces Protection Order
- 13.10 – Donation request Norfolk CAB (Budget allocated amount £100)
- 13.11 – To consider appointment/continuation of Internal Auditor for 2018/2019
- 13.12 – To set details of the Annual Parish Meeting 2019 (suggest pre March PC meet) and consider format/promotion/chairmanship of the meeting

14. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published

- 14.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number
 - 20182039 – Weston Hall, Weston Hall Road Weston Longville
Variation of Condition 4 following grant of planning permission 20171035 – resulting debris which is not to be used within the development site shall be removed from site prior to the occupation of the 7 new dwellings hereby approved (**RESPONSE DEADLINE was EXTENDED to 11 Jan**)
 - 20181888 – HighField Farm, Rabbit Lane.
Construction of Equestrian Menage for Private Use

15. Exchange of Information

16. To confirm time and venue of next council meeting on Thursday 14 March 2019

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 7.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....Mrs Patricia Kirby.....

Dated 18 January 2019.

Clerk to the Council & Responsible Financial Officer

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

List of items of correspondence not circulated for PC meeting 24 January 2019

BDC Planning Enforcement Update - Oct & Nov & Dec 2018

NCC Temporary Road Closure in the Parish of Lyng (6-7 Dec) – repairs to overhead BT cables

Reepham Life newsletter no. 114, 115, 116, 117

CPRE Norfolk Voice November 2018

Temporary closure of Dereham Road in the Town of Reepham (7-8 Jan) - BT Openreach works

GNLP confirmation of objection representation re GNLP 2184 (Bernard Matthews site)

NCC communication - Children's Services - Briefing on proposed Early Childhood and Family Service

BDC communication - Planning permission granted for 20181052-Land Adjacent The Bridge Ph

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