

GREAT WITCHINGHAM PARISH COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of Great Witchingham Parish Council to be held in Great Witchingham Village Hall on Monday 15 January 2018 commencing at 7:30pm for the purpose of transacting the following business

AGENDA

WELCOME

1. To receive apologies for absence
2. Declarations of Interest and Dispensations
3. To receive approval of minutes of the meeting held on 20 November 2017 & 4 December 2017
4. To receive information on matters arising from the minutes not covered elsewhere on the agenda.
5. To adjourn the meeting to allow members of the public and Councillors with pecuniary interests to speak
6. To receive a report from the police
7. To receive any written or verbal reports from County & District Councillors
8. To receive any written and verbal reports from the clerk & members in respect of items not covered elsewhere on this agenda
9. Finance
 - 9.1 – To receive confirmation of verification of invoices from cheque signatories
 - 9.2 – To confirm Bank Reconciliation
 - 9.3 – (i) Receipts. To note monies received £
 - Bank Interest (Precept) 2.94
 - Bank Interest (Fund) 0.65

TOTAL 3.59
 - (ii) Payments. To authorise schedule of payments (** Retrospective*) £
 - Norfolk Citizens Advice 100.00
 - Clerk Salary Nov 191.61
 - Clerk Salary Dec 374.96
 - Village Hall Hire Dec meeting 20.00
 - Clerk Expenses/Reimbursements 17 July – 31 Dec 17 211.16
 - Village Hall Hire Jan meeting 20.00

TOTAL 917.73
 - 9.4 – To appoint fourth bank signatory following vacancy due to resignation
 - 9.5 – To consider draft Budget and estimated Precept 2018/2019.
10. Land transfer at village hall. To note acceptance of land as resolved awaiting advice from nplaw
11. Clay Hall Farm. To receive and consider BDC report in respect of current planning enforcement conditions
12. To receive correspondence and agree action and/or response
 - 12.1 – NCC Budget Proposal Consultation. To ratify response. (Email to members 11 Dec 2017)
 - 12.2 – To consider membership of Norfolk Playing Fields Association (NPFA) at a cost of £20 per annum.
 - 12.3 – BDC Annual Town & Parish Meeting 24 January 2018. To ratify member attendance. (Email to members 21 Dec 2017)
 - 12.4 – To consider response from Keith Simpson MP regarding parish meeting.
 - 12.5 – To consider draft Co-option Policy.

- 12.6 – To consider appointment/continuation of Internal Auditor for 2017/2018
- 13. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published**
- 13.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number
- None received
- 13.2 – To consider Greater Norwich Local Plan Regulation 18 Consultation
- 13.3 – To note BDC communication regarding approval of application 20162144. Continued Use of Marquee Approx Size 21m x 9m to be used in association with Existing Hotel Erected on Existing Concrete Pad. Lenwade House Hotel,
- 14. Exchange of Information**
- 15. To confirm time, date and venue of next council meeting**

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 5.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....Mrs Patricia Kirby..... Dated 9 January 2018.
Clerk to the Council & Responsible Financial Officer

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

List of items of correspondence not circulated for PC meeting 15 January 2018

Transport Matters NDR Extra No 20
Hornsea Project Three - Further Statutory Consultation (onshore end 22 December. Offshore revised deadline 7 Jan)
Community Action Norfolk's Funding Newsletter November 2017. Newsletter Dec 2017
BDC Clarification re addresses 65, 65a and 67 Fakenham Road, Great Witchingham, Norwich, NR9 5AE
BDC Enforcement Update Nov & Dec 2017
War memorials News Nov & Dec 2017
BDC Postal address for New Industrial Unit, Tofurei Station Road Lenwade Norwich NR9 5LY
Notification of submission of Breckland Local Plan and Policies Maps - The Town and Country Planning (Local Planning) (England) Regulations 2012: Submission of documents and information to the Secretary of State (Regulation 22)
NALC Grants & Funding sources
YAB Autumn Newsletter
Presentation, minutes & worksheet from NWL local working group on 15/11 (copy to JW & AM)
Community Action Norfolk's News Extra
Transport Matters No 23
Notification of external auditor appointments for the 2017-18 financial year – PKF Littlejohn LLP
Lola Stafford Consulting. Free social enterprise/community group training workshops Broadland area.
Register of Electors (Full) 1 December 2017