

GREAT WITCHINGHAM PARISH COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of Great Witchingham Parish Council
to be held in

Great Witchingham Village Hall on Thursday 10 January 2019

commencing at 7.30pm

for the purpose of transacting the following business

AGENDA

WELCOME

1. To receive apologies for absence
2. Co-option for Parish Councillor Vacancy(s). To consider application(s) for vacancy (CONFIDENTIAL) supplied. Advert 6 Dec 2018 – 4 Jan 2019 for three co-options.
3. Declarations of Interest and Dispensations
4. To receive approval of minutes of the meeting held on 8 November 2018
5. To receive information on matters arising from the minutes not covered elsewhere on the agenda.
6. To adjourn the meeting to allow members of the public and Councillors with pecuniary interests to speak
7. To receive a report from the police
8. To receive any written or verbal reports from County & District Councillors
9. To receive any written and verbal reports from the clerk & members in respect of items not covered elsewhere on this agenda

10. Finance

10.1 – To receive confirmation of verification of invoices from cheque signatories.

10.2 – To confirm Bank Reconciliation

10.3 – (i) **Receipts.** To note monies received £

10. Barclays Bank. Interest – Precept 4.88

11. Barclays Bank. Interest – Fund 1.85

(ii) **Payments.** To authorise schedule of payments (* Retrospective)

45. BDC. Annual Dog bin empty Contract 18/19* 176.28

46. Remembrance Wreath 20.00

47. GWVH. Room hire 8 Nov PC meet* 22.00

48. HMRC PAYE Conts* 68.00

49. NPF. Conts Dec 190.39

50. Clerk Salary Dec 631.45

51. Bank Interest 4.08

52. NPF. Conts Jan 163.10

53. Clerk Salary Jan 556.46

54. Clerk Expenses/Reimbursements 1 Nov – 31 Dec 2018 70.24

10.4 – To receive budget monitoring review for April – end Nov 2018

10.5 – To consider draft Budget and estimated Precept 2019/2020.

11. Land transfer at village hall.

11.1 – To note the current position in respect of land transfer is that documents are awaiting return from Lovell (nplaw advice 23 Nov 2018 reminded 4 Jan)

11.2 – To consider response from BDC/Calor Gas in respect of compound maintenance. (Photos & email to Calor Gas 22 Oct 2018 reminded 22 Nov & 4 Jan)

11.3 – Play Area Working Party.

To receive a written report from the Chairman of the Working Party and to agree action in response to proposals.

12. To receive correspondence/administration and agree action and/or response

- 12.1 – To consider Mr Peck response in respect of raised concern of BDC Overview & Scrutiny refusal to give attention to BDC hierarchy of a complaint investigation
- 12.2 – Bus shelter
 - (i) To receive an update on the current situation regarding the damaged shelter
 - (ii) To receive a progress report on the replacement shelter consultation and to agree action in response to proposals.
- 12.3 – To consider NCC Consultation – Norwich Western Link options (26 Nov – 18 Jan)
- 12.4 – To consider Police response in respect of attendance at PC meetings (email 21 Nov 2018 reminded 3 Jan 2019)
- 12.5 – To consider response from NCC in respect of crossing at Sparham end of village
- 12.6 – To consider Draft Standing Orders
- 12.7 – To consider BDC communication for proposed Public Spaces Protection Order
- 12.8 – Donation request Norfolk CAB (Budget allocated amount £100)
- 12.9 – To consider appointment/continuation of Internal Auditor for 2018/2019
- 12.10 – To set details of the Annual Parish Meeting 2019 (suggest pre March PC meet) and consider format/promotion/chairmanship of the meeting

13. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published

- 13.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number
 - 20182039 – Weston Hall, Weston Hall Road Weston Longville
Variation of Condition 4 following grant of planning permission 20171035 – resulting debris which is not to be used within the development site shall be removed from site prior to the occupation of the 7 new dwellings hereby approved

14. Exchange of Information

15. To confirm time and venue of next council meeting on Thursday 14 March 2019

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 6.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....Mrs Patricia Kirby.....
Clerk to the Council & Responsible Financial Officer

Dated 4 January 2019.

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

List of items of correspondence not circulated for PC meeting 10 January 2019

- BDC Planning Enforcement Update - Oct & Nov & Dec 2018
- NCC Temporary Road Closure in the Parish of Lyng (6-7 Dec) – repairs to overhead BT cables
- Reepham Life newsletter no. 114, 115, 116, 117
- CPRE Norfolk Voice November 2018
- Temporary closure of Dereham Road in the Town of Reepham (7-8 Jan) - BT Openreach works
- GNLP confirmation of objection representation re GNLP 2184 (Bernard Matthews site)

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