

GREAT WITCHINGHAM PARISH COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of Great Withingham Parish Council
to be held in

Great Withingham Village Hall on Thursday 14 March 2019

to commence on **the arising of the Annual Parish Meeting** for the purpose of transacting
the following business

AGENDA

WELCOME

1. Election of Chairman for the meeting
2. To receive apologies for absence
3. Declarations of Interest and Dispensations
4. To receive approval of minutes of the meeting held on 24 January 2019
5. To receive information on matters arising from the minutes not covered elsewhere on the agenda.
6. To adjourn the meeting to allow members of the public and Councillors with pecuniary interests to speak
7. To receive a report from the police
8. To receive any written or verbal reports from County & District Councillors
9. To receive any written and verbal reports from the clerk & members in respect of items not covered elsewhere on this agenda

10. Finance

10.1 – To receive confirmation of verification of invoices from cheque signatories.

10.2 – To confirm Bank Reconciliation

10.3 – (i) **Receipts.** To note monies received

£

12. Play Area Fundraising	554.00
13. GW PCC. Donation Play area	100.00
14. GWFAC. Donation Play Area	5000.00

(ii) **Payments.** To authorise schedule of payments (* Retrospective)

46. <i>RESTATEMENT.</i> Remembrance Wreath	17.50
55. Ladywell Accountancy. PAYE 18/19*	54.00
56. NPF. EEE/EER Feb conts*	144.01
57. Clerk salary Feb.	614.06
58. ICO. Data Protection Fee renewal*	40.00
59. GWVH. Room hire meeting 24 Jan 2019	33.00
60. Clerk salary March	433.55
61. NPF. EEE/EER March Conts	126.16
62. Clerk Expenses/Reimbursements Jan & Feb	86.96

10.4 – To consider payment for future renewal of Data Protection Fee by Direct Debit
(annual £5 reduction applies)

11. Land transfer at village hall.

11.1 – To note land transfer completion took place 25 Feb 2019. Engrossed document(s) awaited from nplaw.

11.2 – To consider Calor Gas compound maintenance following notified visit in January 2019. Members are requested to view the site prior to the meeting.

11.3 – Play Area Working Party.

- (i) To receive a written report from the Chairman of the Working Party and to agree action in response to proposals.
- (ii) To appoint one member to the Play Area Working Party in line with adopted Terms of Reference arisen due to resignation

12. To receive correspondence/administration and agree action and/or response

- 12.1 – To consider Mr Peck response in respect of raised concern of BDC Overview & Scrutiny refusal to give attention to BDC hierarchy of a complaint investigation
- 12.2 – To consider Police response in respect of attendance at PC meetings
- 12.3 – To consider response from NCC in respect of crossing at Sparham end of village
- 12.4 – To consider Draft Standing Orders with consideration being given to public comments in respect of meeting participation.
- 12.5 – NWL. To receive a briefing from appointed representative of meeting held 5 March
- 12.6 – To consider responsibility for deployment of SAM2 signs. Information provided following interest by Mr Bailey
- 12.7 – To ratify street name agreement 'Bridge Close' in respect of new development following approach from developers of the proposed residential development – opposite the Garage Fakenham Road, Lenwade
- 12.8 – To consider BDC communication in respect of Street Lighting
- 12.9 – To consider request and support for Volunteer Group Litter Pick 6 April 2019 Co-ordinated by Mrs Gribble

13. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published

- 13.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number
 - 20190117 – 4 Kings Head Terrace, Fakenham Road Lenwade
Proposed garden room to front of property
 - 20190275 – 36 The Street Gt Witchingham
Replacement single storey rear extension
 - 20190332 – Residential Development of 9 dwellings (Reserved Matters following grant of permission 20181052)
Land adj The Bridge PH, 2 Fakenham Road
- 13.2 – To consider communication – Breckland Local Plan Policies & Maps Consultation on Main Modifications (18 Feb – 1 April). No representations made during 2017 original consultation

14. Exchange of Information

15. To confirm time and venue of the first Annual council meeting following the ordinary elections. Legislation dictates this must be held between Monday 13 & Tuesday 21 May incl

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 6.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....Mrs Patricia Kirby.....

Dated 6 March 2019.

Clerk to the Council & Responsible Financial Officer

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

List of items of correspondence not circulated for PC meeting 14 March 2019

- Reephams Life newsletter no. 118, 119, 120, 121, 122
- Norfolk ALC Bulletin - 15 January 2019
- Norfolk ALC Newsletter - 24 January 2019
- CPRE Star Count February 2019

BDC communication Make Music Day 2019 - 21 June
Norfolk ALC Newsletter - 30 January 2019
BDC Planning Enforcement Update - Jan & Feb
Norfolk ALC Bulletin - 6 February 2019
NCC Order Decision: Norfolk County Council (Great Witchingham) Modification Order 2017 Section 53 of the Wildlife and Countryside Act 1981 - The Inspector has decided not to make the order for reasons that are outlined in the decision order
Ringland Half Marathon 3 March
Carers Matters a service to support unpaid carers - young carers, young adult carers and adult carers across Norfolk, commissioned by Norfolk County Council and the five NHS Clinical Commissioning Groups.
Visit East of England request for Image of Great Witchingham
Keep Britain Tidy - Join Keep Britain Tidy's Great British Spring Clean 22 March - 23 April 2019
Vattenfall - Norfolk Boreas project update
NCC. B1535 : Proposed 40 & 50mph Speed Limit Order 2019
Agenda for NWL LLG on 05/03
BDC info for Parish/Town Council elections - 2 May 2019
BDC Council Tax Billing - Street Lighting Charge
Norfolk ALC Bulletin - 1 March 2019
BDC Confirmation of implementation Public Spaces Protection Order for Broadland
NCC Emergency Road Closure on Easthaugh Road in the Parish of Lyng. Emergency repair of BT overhead cables (STRO2564) 1 – 5 March
NCC Notification of deposit - Section 31 (6) Highways Act 1980: Land at Hall Walk, Great Witchingham
NCC Norwich Western Link - consultation analysis update
BDC Communication confirming Public Spaces Protection Order for Broadland effective 1 March 2019

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