

GREAT WITCHINGHAM PARISH COUNCIL

NOTICE OF MEETING AND SUMMONS TO ATTEND

You are hereby summoned to attend the meeting of Great Witchingham Parish Council
to be held in

**Great Witchingham Village Hall on Thursday 13 September 2018 commencing at
7.30pm**

for the purpose of transacting the following business

AGENDA

WELCOME

1. To receive apologies for absence
2. Co-option for Parish Councillor Vacancy(s). To consider application(s) (CONFIDENTIAL) supplied. Current advert 24 July - 24 August 2018.
3. Declarations of Interest and Dispensations
4. To receive approval of minutes of the meeting held on 12 July 2018
5. To receive information on matters arising from the minutes not covered elsewhere on the agenda.
6. To adjourn the meeting to allow members of the public and Councillors with pecuniary interests to speak
7. To receive a report from the police
8. To receive any written or verbal reports from County & District Councillors
9. To receive any written and verbal reports from the clerk & members in respect of items not covered elsewhere on this agenda

10. Finance

10.1 – To receive confirmation of verification of invoices from cheque signatories - to include those actioned following the last meeting

10.2 – To confirm Bank Reconciliation

10.3 – (i) Receipts. To note monies received	£
5. Barclays Inconvenience Payt re Mandate	110.00
6. HMRC VAT claim 1 June 17 – 30 June 18	78.30

(ii) **Payments.** To authorise schedule of payments (* Retrospective)

26. GWVH Main room hire 12 July*	22.00
27. NPF. Conts Aug*	190.39
28. Clerk Salary Aug	631.45
29. Clerk Salary Sept	628.73
30. NPF. Conts Sept	189.36
31. HMRC PAYE Conts	47.20
32. Clerk Expenses/Reimbursements 1 July – 31 Aug 2018	74.20

10.4 – To receive budget monitoring review for April – July

11. Land transfer at village hall.

11.1 – To note the current position in respect of land transfer is that documents are awaiting return from Lovell (nplaw advice 14 Aug & 6 Sept 2018)

11.2 – To consider response from Calor Gas in respect of compound maintenance. Photo evidence sent direct to Calor Gas 7 Sept 2018

11.3 – To consider grounds maintenance quotes received to date

11.4 – Play Area Working Party.

(i) To receive a written report from the Chairman of the Working Party and to agree action in response to proposals.

(ii) To ratify consultation literature and cost

12. To receive correspondence/administration and agree action and/or response

12.1 – To consider response to communication sent to District Cllr Mr Simon Woodbridge – no response as at agenda publication

- 12.2 PC concerns with BDC complaint procedures
 - (i) To consider Cllr Peck response in respect of raised concern of BDC Overview & Scrutiny refusal to give attention to BDC hierarchy of a complaint investigation
 - (ii) To consider written response from Mr Thrower Monitoring Officer BDC
- 12.3 – To consider public display of approved/draft minutes
- 12.4 – To consider NCC Parish Partnership Scheme 2019/20. (deadline 7 Dec 2018)
- 12.5 – Bus shelter
 - (i) To receive an update on the current situation regarding the damaged shelter
 - (ii) To receive a progress report on the replacement shelter consultation.
- 12.6 – To consider purchase of brackets for SAM signs for each location (addnl x3 NOT including Attlebridge location) at a cost of £50 each.
- 12.7 – To ratify response of no objection taken outside of meeting to NCC proposal to reduce the national speed limit on B1535. (A47 – A1067 route)
- 12.8 – Footpath provision A1067 junction of Weston Hall Road to Dinosaur Park. To consider Cllr Peck response
- 12.9 – To consider and approve current risk register
- 12.10 – To consider a contribution for Clerk renewal membership of SLCC.
- 12.11 – To consider request for new bus stop provision near SPC House Lenwade
- 12.12 – CONFIDENTIAL FOR INFORMATION ONLY. To note the contractual annual appraisal process has been undertaken by the Chairman.

13. To consider planning applications and matters as listed and/or planning applications or matters received after the agenda was published

- 13.1 – Applications. Unless otherwise stated applications are available to view online at www.broadland.gov.uk/plans by inserting the application number
 - 20181317 – Weston Hall Weston Hall Road, Weston Longville. Variation of condition 4 of previous permission 20171035 – demolition prior to construction.
 - 20181363 – 74 Fakenham Road. Gt Witchingham. Single storey side & rear extension
- 13.2 – Lenwade House Hotel. To consider Cllr Peck response in respect of clarification of procedures regarding application 20162144
- 13.3 – Norfolk Minerals and Waste Local Plan Review: Initial Consultation & Statement of Community Involvement consultation. To ratify response to NCC taken outside of meeting as agreed.
- 13.4 – To consider CPRE communication for request for evidence for GNLP future consultation

14. Exchange of Information

15. To confirm time and venue of next council meeting on Thursday 8 November 2018

THE PRESS & PUBLIC ARE INVITED TO ATTEND AND THE MEETING ALLOWS FOR PUBLIC PARTICIPATION AT AGENDA ITEM 6.

In the interests of openness and transparency, Councillors and members of the public are reminded that the law permits any person to film, record, photograph or use social media in order to report on the proceedings of a meeting of the Council. The Council request that anyone wishing to record the meeting informs the Council beforehand so appropriate arrangements can be made to facilitate the recording.

.....Mrs Patricia Kirby.....
 Clerk to the Council & Responsible Financial Officer

Dated 7 September 2018.

Note to Members – Register of Members Interest.

Should any change need to be made to your declaration please be reminded that this should be actioned within 28 days of the change

List of items of correspondence not circulated for PC meeting 13 September 2018

Reepham Life newsletter no. 106, 107, 108, 109

War Memorials News 10 July & 7 Aug 2018

BDC notification of Collaborative Working agreement for BDC & SNDC

NCC notification Annual Review of Small Schools

BDC Planning Enforcement Update - July & Aug 2018

NCC Results of first Norwich Western Link consultation

NCC Temporary Road Closure 12 Sept on Dereham Road in the Parish of Reepham due to BT Openreach works (NTRO1614)

BDC notification - Approval 20181040 Bernard Matthews Plc Great Witchingham Hall (North Site), Hall Road, Great Witchingham, NR9 5QD

128 FAKENHAM ROAD TAVERHAM NR8 6QH

Email: greatwitchinghamparishcouncil@gmail.com Tel 01603 860671 (answer machine)
gwpc.org.uk