

GREAT WITCHINGHAM PARISH COUNCIL

You are hereby summoned to attend the Annual Parish Council Meeting of Great Witchingham Parish Council at Great Witchingham Village Hall on Thursday 28 May 2015 at 7:45pm, on the rise of the Annual Parish Meeting.

MEMBERS OF THE PUBLIC AND PRESS ARE WELCOME TO ATTEND

Councillors will be asked to sign their declarations of acceptance of office before taking their seats.

1540	Election of Chairman, to Sign Declaration of Acceptance of Office
1541	To Receive Apologies for Absence
1542	To Co-Opt new Councillors
1543	To Elect a Vice-Chairman
1544	To receive Members' Declarations of Interests for Meeting Tonight
1545	To Approve the Minutes of the Last Council Meeting held on 26 March 2015 (attached).
1546	To Receive Information on Matters Arising from the Minutes not Covered Elsewhere on the Agenda
1547	To adjourn the meeting to allow public participation
1548	To Confirm the Standing Orders, Code of Conduct and Financial Regulations of the Parish Council (attached).
1549	To Update on Environment Agency
1550	To Update on BDC complaints
1551	To Discuss NCC Highways Issues Affecting Parish
1552	To Update on New Bus Shelter
1553	To Consider any Planning Applications or Planning Matters <ul style="list-style-type: none">• 20150730 – 70 Fakenham Road – single storey rear extension.• 20150756 – Land end of Morse Close – 2 Detached Dwellings and Garages
1554	To Discuss Finance Issues
	To agree payment of accounts:- <ul style="list-style-type: none">• Clerk salary, tax and expenses (April – May) £411.52• Room Hire 2015 – Village Hall £125• Clare Morton – Annual Audit fee £25

	<ul style="list-style-type: none"> To consider and agree the annual insurance quote (Zurich £308.78, AON £548.24) <p>To consider donation request from St Mary's Church Council for grounds maintenance</p> <p>To sign the standing order form for the clerk's salary to be paid by BACS</p> <p>To sign the annual audit</p> <p>To note receipt of precept from Broadland Council £4487.00</p> <p>To note receipt of Community Infrastructure Levy from Broadland Council £987.67</p> <p>To note the clerk has been made a signatory on the bank accounts and that online banking has been arranged.</p>
1555	To discuss Village Hall and Consider Letter Received Regarding AGM
1556	To Discuss Playground
1557	To Discuss Jubilee Wood Public Access Agreement, Public Rights of Way and Update on Centenary Fields
1558	To Raise any Other Matters.

Date and time of next meetings:

Monday 20 July, 7.30pm
Monday 28 September, 7.30pm
Monday 16 November, 7.30pm

Will regularly be the third Monday of the month 2016 onwards, in January, March, May, July, September and November of each year.

Signed:*Sonya Blythe*.....
Clerk to the Parish Council