

# GREAT WITCHINGHAM PARISH COUNCIL

Minutes of a meeting held at 8.00 p.m. at The Pightle on Thursday 14<sup>th</sup> June 2001

Present: John Willmore, Pam Thompson, and Ron Cornell. Roy Church in the chair. Clerk: Peter Dilloway.  
Community Police Constable Barkaway.

- (467). Apologies were received from Trevor Wright and Pauline Brown.
- (468). Minutes of the meeting held 3/5/01 were agreed to be a true record. Proposed by P.Thomson and seconded by R.Cornell and the minutes were signed by the chairman
- (469). Matters Arising:
- (i). Report on the speed monitoring exercise carried out by NCC had been received and circulated.
  - (ii). The emptying of dog bins is being carried out every Friday and the contractors know the locations of all bins.
  - (iii). The culverts around the Blackwater are still blocked. NCC Highways Dept have now repaired the road surface but require the culverts to be cleared. The clerk was instructed to write to David Sayer again and request that the blocked culverts be cleared.
  - (iv). Ron Cornell will undertake litter clearance in the village. Time and remuneration to be agreed depending on the size of the task.
- (470). Correspondence:
- (i). Some correspondence received had been circulated prior to the meeting.
  - (ii). Letter from Citizens Advice Bureau thanking the Council for a donation.
  - (iii). Letter from NCC giving details of unauthorised camping by travellers forum details of traveller liaison officer will be held on file.
  - (iv). Letter from Wensum Valley Project re car park bins. Matter to be referred to NCC.
  - (v). Letters to and from NCC re Street naming and signing. The Chairman had written to try to sort out the new direction signs within the village. The new signs have caused HGV's to use Rabbit lane to approach Matthews and are misleading.
  - (vi). Letter from District Audit enclosing Audit Report for 2000/2001. (Detailed under financial matters).
  - (vii). Letter from Les Bicknell East England Arts, enclosing poetry inspired by Marriot's Way. This will be passed to Wensum Diary.
- (471). Planning Applications:
- (i). Full Approval granted for front extension to 11 Norwich Road.
  - (ii). Full Approval granted for conservatory at 8 Kings Head Terrace.
  - (iii). Application for extension to 29 Fakenham Road. No objections received.
  - (iv). Application for alterations and extension to Mill Farm Gt. Witchingham. No objections received.
  - (v). Application for demolition of existing building and erection of two bungalows at rear of Foxhills, Common Lane. The Clerk was instructed to write and point out impact on private roadway.
  - (vi). Application for conservatory 2 Lady's Row. No objections received.

At this point in the proceedings the Chairman moved on to AOB (465) and invited P.C. Barkaway to take questions and to report on any matters.

- (472). Payments/Financial Matters:
- (i). Norfolk County Services ½ yearly grounds maintenance charge for the playing field £196.23
  - (ii). Clerk's expenses 4/5/01 to 14/6/01 £67.54
  - (iii). Chairman's allowance 2000/2001 £100
  - (iv). R.Cornell expenses for War Memorial maintenance £10.67  
all payments approved for payment by the meeting. Proposed J.Willmore Seconded P.Thomson.
  - (v). Audit Report. Not all assets shown. The Clerk is now aware of this, as hitherto all the assets had not been shown on the returns.  
A donation had been shown as S.137 which ought not to have been. However, the previous two audits had not picked out identical occurrences and this had brought to the auditor's attention.  
The matters of the previous audit had not been replied to by the chairman for which he apologised, but had mislaid the paperwork.  
The Council was considered to have too much money at the year-end! This however, had been explained to the auditors as a contingency for the cost of the speedsign.

- (473). The Smell:
- (i). John Willmore reported that a smell of fish had been detected from the site at around 12.00 p.m. to 12.30 p.m. yesterday (13/6/01) and the clerk was instructed to bring this to the attention of BDC Environmental Health.
  - (ii). The Meeting was also advised that Mr. T. Smith the newly appointed EH officer at BDC is leaving and the clerk was asked to identify his replacement.
  - (iii). Roy Church and John Willmore attended a meeting with BDC and EA regarding the abstraction and discharge of water from and into the river Blackwater. It is generally accepted that there may well be environmental issues to be considered and these bodies will report back to the council in due course. The views of the parish were also generally aired.
- (474). Electronic speed restriction signs:
- (i). The report from NCC on speed monitoring indicates that the average speed of vehicles through the village is 34mph and as discussed above the use of a radar gun will confirm or deny this.
- (475). Any Other Business:
- (i). The problem of abandoned vehicles: Where a vehicle is identified (usually theft) the insurers will take responsibility for its removal. If the vehicle cannot be identified it is currently the responsibility of the landowner to dispose of it. PC Barkaway will check the precise position on this matter.
  - (ii). There is to be a mobile Police Station in the area and from time to time it will be situated in the village. Full details will be given when the project starts.
  - (iii). The police are in the process of canvassing the industrial units to set up a factory watch scheme. As the industrial areas are so remote it is hoped that enough support can be achieved, to set up a linked CCTV system connect to a monitoring unit.
  - (iv). Parish Officers now have access to speed radar guns and as soon as is practicable one will be used to monitor speeds at the Porters lane Junction with a view to gaining evidence for moving the limits and speedsign.
  - (v). PC Barkaway had been asked to check crime reports for the village and reported that the level of crime in the village was fairly low and average for the area.
  - (vi). J. Willmore reported that there are bushes overhanging the road in Blackwater Lane. As they are on NCC property the clerk was asked to contact NCC to arrange for them to be cut back.
- (476). Date and time of next meeting Thursday 20<sup>th</sup> September 2001 at 7.45 p.m.

**AGENDA GWPC – 20<sup>th</sup> September 2001 at 7.45 p.m.**

- (467). Apologies
- (468). Minutes of meeting 3/5/2001
- (469). Matters Arising
- (470). Correspondence:
  
- (471). Planning Applications:
  
- (472). Payments/Financial Matters)
  - (i). Dispersal of assets Great Witchingham Ratepayers Assoc.
  - (ii). Payment Clerks Salary 2<sup>nd</sup> Half and Expenses
  - (iii). Payment of Chairman's Allowance 2001/2
  
- (473). The smell.
  
- (474). Speed limits & Restriction Signs
  
- (475). Conveyance of War Memorial to G.W.P.C.
  
- (476). Any other Business
  
- (477). Date & time of next meeting