

GREAT WITCHINGHAM PARISH COUNCIL

Minutes of a meeting held at 7.45 p.m. at the Memorial Hall on Thursday 11th April 2002

Present: John Willmore, Pam Thompson, Ron Cornell and Pauline Brown, Trevor Wright and Mick Battams. Roy Church in the chair.
Clerk: Peter Dilloway and one member of the public.

- (499). Apologies. None, all members were present.
- (500). Minutes of the meeting held 3/5/01 were agreed to be a true record. Proposed by R.Cornell and seconded by M. Battams and the minutes were signed by the chairman
- (501). Matters Arising:
- (i). Nothing further had been received as to the application to regularise the siting of the marquee at Lenwade House Hotel.
 - (ii). No further approaches had been made to the Council by the P.C.C. in respect of the War Memorial. It was felt that when the Council takes over the War Memorial it did want any liability for fencing the area.
 - (iii). Millennium/ Jubilee seat. The location has now been agreed and TW/RC will instruct Attlebridge Concrete to complete one to our requirements.
- (502). Model Code of Conduct.
- (i). The Chairman asked if all members had read the code and asked whether anyone had any reason for not wishing to adopt the code. There being no objection the following resolution was unanimously passed:
 - (ii). 'The Council resolves to adopt with immediate effect all the mandatory provisions of the Model Code of Conduct contained in the Parish Councils (Model Code of Conduct) Order 2001 which for the time being applies to the Authority, as regards the conduct which is expected of members and Co-opted Members of the Authority'.
 - (iii). All councillors were given declaration of office and registration of interest forms to complete.
- (503). Appointment of Chairman.
- (i). A letter of resignation had been received from Roy Church expressing the need for him to stand down as chairman due to other commitments. He invited the other members to propose a new chairman. At this stage no one was to undertake the task. Members will consider the matter until the next meeting.
- (504). Correspondence:
- (i). Correspondence received had been circulated prior to the meeting.
 - (ii). Letter from Mr. P.H.Carrick offering his services as an auditor. To be held on file.
 - (iii). Letter from NCC in reply to the Council's request for a more direct bus service at peak times, explaining that they had no control over timetables or routes, but would pass our request to First Eastern for their attention.
 - (iv). Letter from GWPC to BDC planning requesting that any permission granted for alterations to 2 Lake View Close be given in accordance with published planning policy.
 - (v). Letter from BDC giving proposed postal address for Forge Fabrication unit Station Road.
- (505). Planning Applications:
- (i). 20020471 Extension & Garage to Blackwater Lodge, Blackwater Lane (J. Willmore had declared an interest as the owner of the property though not the applicant). No objections had been received and none were raised at the meeting.
 - (ii). 20020421 Landscaping of garden at Manor House Gt. Witchingham. No objections received or raised.
- (506). Payments/Financial Matters:
- (i). The Clerk had prepared the accounts in readiness for the forthcoming Audit. At present the forms for completion have not been received and will be signed when available. The Accounts were formally adopted by the meeting and the Chairman and Clerk signed the accounts.
 - (ii). The clerk's salary for 2002/3 was set as per N.A.L.C scales to £740 p.a. (rate equivalent to £7.11 p.hr.)
 - (iii). The meeting agreed to pay the Clerk's first half year salary and expenses (£370.00 + £30.75)
 - (iv). Payment of NCAPTC renewal subscription (£97.83) The Council agreed unanimously to renew subscription.
 - (v). Gt. Witchingham Ratepayers Assoc. It was agreed to integrate the funds into the Parish Council's funds with a view to using the money in a manner beneficial to the community. Suggestions will be sought.
 - (vi). Payment of R.Cornell expenses for War Memorial maintenance and Village litter clearance £76.13
 - (vii). Payment of £60.00 to BDC for the hire of the playing field had been made in between meetings. As this is a long-term hire at a previously agreed annual rent, ratification of payment by the meeting had not been required.
- (507). The Smell:
- (i). The Chairman asked the meeting whether any Instances of nuisance odour had occurred. Mrs. P Thomson reported that she had noticed the smell on a few occasions, but that no one had contacted her. The chairman agreed to put a piece in the parish magazine, advising parishioners who to contact.
- (508). Electronic speed restriction signs:
- (i). The Speed signs are now operating in positions, which the council is satisfied with. It was agreed to delete the item from future agendas. Mrs. P. Brown advised that a number of Richards lorries appear not to observe the speed limit and the clerk was requested to contact the community Police Officer on the subject.
- (509). War Memorial

(i). As discussed at 501(ii) above, we await approach from PCC.

- (510). Any Other Business:
- (i). Memorial Hall. R.Cornell advised that new legislation covering disabled access might have a strong impact on the viability of the Memorial Hall. The Chairman advised that this was really a matter for the Trustees.
 - (ii). J. Willmore advised that yet again motorbikes are being ridden along Marriots Way. The Clerk will advise our Community Police Officer.
 - (iii). The Road surface in Blackwater lane is in poor repair. The road is to be closed to repair the river bridge at which time a weight limit is to be imposed. Repairs to the surface following this.
 - (iv). Several Parishioners had approached M.Battams with concerns over the tree felling taking place at the Charity Lakes. The Chairman advised that as a trustee of the charity he could confirm that this work was being carried out in accordance with the land management plan set by English Nature and the Environment Agency. He further offered to give a copy of the plan to M Battams for people to read.
 - (v). Mr. E. Coe, proprietor of the Wheelstop Café advised that a mobile snack bar had been using the lay-by opposite the industrial estate to trade from, since Monday 8th April. There had been representations made by all the other affected traders in the village. Mr. Co said that this was causing loss of trade. M.Battams and Mrs. P.Brown agreed. The meeting agreed that the presence of this mobile trader was not beneficial to either the industrial site (which has a snack bar) or to the village and was serving only to cream off peak mealtime trade on which all the village traders rely. The Clerk was instructed to contact NCC, Mrs. B. Ravencroft NC Councillor and the Community Police Officer with a view to resolving the problem.
 - (vi). The Clerk advised that the new Community Police Officer was now PC Conway who is based at Aylsham.
- (511). Date and time of next meeting Thursday 23rd May 2002 at 7.45 p.m.

AGENDA GWPC – 25th May 2002 at 7.45 p.m.

- (512). Apologies
- (513). Minutes of meeting 11/4/02
- (514). Matters Arising
- (515). Appointment of Chairman
- (516). Correspondence:
- (517). Planning Applications:
- (i). App. 20020221 - Land adjacent Foxhills, Common Lane
- (518). Payments/Financial Matters)
- (i). G.W. Ratepayers Assoc.
 - (ii). Renewal of Insurance Policy (value of play equipment)
- (519). The smell.
- (520). Conveyance of War Memorial to G.W.P.C.
- (521). Any other Business
- (522). Date & time of next meeting

