

GREAT WITCHINGHAM PARISH COUNCIL

Minutes of a meeting held at 7.45 p.m. at The Memorial Hall, Great Witchingham on Thursday 27th May 2004

Present: Pauline Brown, Stephen Williams, Ron Cornell, John Willmore, Bridget Wright and Kevin Francis. Roy Church in the chair.
Clerk: Peter Dilloway.

- (617). Apologies. None.
- (618). Minutes of the meeting held 4/3/04 were agreed to be a true record and duly signed by the Chairman.
- (619). Matters Arising:
- (i). Housing survey. No feedback received from the Rural Housing Enabler as yet. The Clerk was asked to write and obtain the results.
 - (ii). Parish Survey. The results of the survey gave some useful results. A village hall is required either on the present site or Hall Walk. The Street should have a 20 mph limit and be one way from the mill. A pedestrian crossing is required somewhere near the Post Office. The site of the bottle bank is not pressing until the future of St. Faith's Church has been determined. The most popular choice of location was the verge of the slip road near Wheelstop Café. The Clerk will ask NCC Highways whether there is any objection to this location.
- (620). Hall Walk.
- (i). Broadland have minuted a statement of intent to transfer the land at nil cost to a Housing Association were any scheme to take place on the site.
- (621). Correspondence:
- (i). Letter to NCC asking why white lining had been carried out in The Street and whether it would continue further.
 - (ii). Letter to BDC relating to Clay Farm reserved matters.
 - (iii). Letter from BDC in reply to above acknowledging that situation will be advised.
 - (iv). Letter from PCC requesting donation towards churchyard maintenance for St. Mary's and St. Faith's. (to be considered at next meeting.)
- (622). Planning Applications:
- (i). Planning applications received since the last meeting had been circulated.
 - (ii). La Farge Aggregates. Application to import 50,000 tons gravel to Lyng Quarry. Concerns of road repairs were expressed. Formal objection sent relating to excessive HCV movements
- (623). Payments/Financial Matters:
- (i). Adoption of 2003/4 accounts. The accounts had been inspected by all members and were formally adopted by the meeting
 - (ii). 2003/4 Audit. The clerk had completed the audit form and the statement of assurance read out. All members being in agreement the document was signed by the clerk and chairman and will be put forward for internal audit as soon as possible.
 - (iii). Set Clerk's salary 2004/5. Salary was set in accordance with NALC 2003 scale at £8.281 per hour (£862 pa).
 - (iv). Rental of playing field 2004/5. BDC. Chq No.100423 £60.00. (Retrospective approval)
 - (v). Grounds maintenance March 2004. A & J Canham. Chq No.100424 £52.88. (Retrospective approval)
 - (vi). Grounds maintenance April 2004. A & J Canham. Chq No.100425 £47.00. (Retrospective approval)
 - (vii). Allianz Cornhill. Insurance renewal 2004/5. Chq No.100426 £391.03. (Retrospective approval)
 - (viii). P. Dilloway Clerk's salary 1st half year (£431) and expenses to 27/5/04 (£64.86) Chq No.100427 £495.86.
 - (ix). R. Cornell. Litter/War Memorial. Cheque No. 100428 £113.99
Payments approved by unanimous consent.
- (624). Any Other Business:
- (i). Stephen Williams will attend a meeting to discuss options for the Northern Distributor Route. A report will be given following the meeting.
- (625). Date and time of next meeting: 26th August 2004 at 7.45 p.m.

AGENDA GWPC – 26th August 2004 at 7.45 p.m.

- (626). Apologies
- (627). Minutes of meeting 27/5/04
- (628). Matters Arising
- (629). Churchyard maintenance
- (630). Hall Walk
- (631). Rural Housing Project
- (632). Correspondence:
- (633). Planning Applications:
- (634). Payments/Financial Matters)
 - (i). Grounds Maintenance
 - (ii). Removal of play equipment
 - (iii). Memorial/ litter clearance
- (635). The smell
- (636). Any other Business
- (637). Date & time of next meeting