

GREAT WITCHINGHAM PARISH COUNCIL

Minutes of the Annual General Meeting held at 7.45 p.m. Lenwade House Hotel on Thursday 3rd April 2008

Present : Roy Church, Mark Pead, Pauline Brown, Tania Spelacy and Ron Cornell in the chair.

Clerk: Peter Dilloway, James Joyce (County Cllr) and 3 members of the public

- (831). Apologies: Kevin Francis, Stephen Williams.
- (832). Policing issues. The beat officer was unable to attend and the matter was deferred to the next meeting.
- (833). Election of Chairman & Vice-Chairman: The clerk asked for nomination for the posts. Roy Church proposed both Ron Cornell as Chairman and Kevin Francis as Vice-Chairman. Seconded Mark Pead, agreed unanimously.
- (834). Minutes of the meeting held 24th January 2008 were agreed to be a true record and duly signed by the Chairman.
- (835). Matters Arising: None
- (836). Correspondence:
- (i). Invitation to subscribe to Norfolk Rural Community Council. The parish has subscribed in the past. Members concluded that once the village hall funding gets under way NRCC may prove useful and subscription will be sought.
 - (ii). Letter from the Audit Commission naming this years auditors as Mazars LLP.
 - (iii). Hardcopy boundary maps received identifying the extent of land adjacent Hall walk under BDC ownership.
 - (iv). Parish Council Insurance renewal 2008/9 – Allianz Cornhill.
 - (v). NCAPTC subscription renewal 2008/9
- (837). A47/A1067 Link Road. Option 1 has been named as the preferred route. The consultation has thus far cost around £6M and presently there is not sufficient in the kitty to actually carry out any work. As funds permit works will be carried on a piecemeal basis. Some further surveying is required. In any event, if successful, Norwich City Council's bid for unitary status may interfere with project.
- (838). Memorial Hall/War Memorial.
- (i). The deeds to the hall have been found and are in the Clerk's possession.
 - (ii). Roy Church & Peter Dilloway met with Broadland Planning Officers to discuss the outline application for the old hall site. Following stiff negotiation, Broadland accepted that the Council will not fund architects plans or a flood risk assessment. It was agreed that Broadland will give the Parish Council a letter confirming that, subject to the flood risk assessment, the site would receive an agreement in principle to an outline application.
 - (iii). Broadland require that prior to disposing of the old hall site the parish are required to show intent to replace it by submitting an outline application for a new hall.
 - (iv). Broadland has requested that the parish indicates the amount of land required for a new hall and amenity/sports area. A site visit will take place 12/4/08 to determine our requirement.
 - (v). The Hall has been boarded up and weekly inspections will be undertaken. Roy Church agreed to locate some warning signs for the building.
- (839). Planning Matters:
- (i). Clay Hall Farm. The bid to get BDC to take enforcement action failed. That having been said, there was support within the committee but the suggested resolutions could not be agreed and failed.
 - (ii). All parties are presently awaiting the draft determination of the Pollution Control Permit and nothing will now happen until this is announced.
 - (iii). Letters requesting donations have been sent out by both GWPC and Sparham PC to all residents.
- (840). Payments/Financial Matters:
- (i). War memorial/ litter clearance Jan-Mar. R Cornell. Cheque no. 100525 £70.00
 - (ii). Set Clerk's Salary. The award for 2007/8 has recently been agreed by NALC giving a backdated increase of 2.425%. The clerk's back pay amounts to £24.22 for the year. Salary for 2008/9 was not set but will remain at £9.579 per hour for 104 hours p.a. paid quarterly.
 - (iii). Clerk's Salary (£249.06) & expenses to date (£92.88). P. Dilloway. Cheque no. 100526 £366.16
 - (iv). Village Hall costs (screws for boarding). R. Church. Cheque no. 100527 £8.08
 - (v). NCAPTC subscription renewal. NCAPTC. Cheque no. 100528 £120.09
 - (vi). Parish Council insurance renewal. Allianz Cornhill. Cheque no. 100529 £410.64
- All payments approved by unanimous consent.
- (841). Any Other Business:
- (i). The Chairman informally welcomed the prospective Hall trustees: Kerry Burchinshaw, Chris Tate, Heidi Tate, Dot Cushing and Sue Sayer (appointment en masse to be ratified at the Annual Parish meeting). The trustees are required to present a constitution and the aims of the trust to the APM.
 - (ii). Concern was expressed at the state of 25 The Street. The house has been unoccupied for some while and is attracting rats. The clerk was instructed to contact Broadland Environmental Health Department.
 - (iii). Meeting Venue. Members resolved to continue to use the hotel facilities.
- (842). Date and Time of next meeting: Council 3rd April 2008 following the Annual Parish Meeting at 7.45pm to be held in the boardroom, Lenwade House Hotel. Meeting closed 8.30pm

AGENDA
GWPC – 22nd May 2008 following the
Annual Parish Meeting
At the Boardroom, Lenwade House Hotel

- (843). Apologies
- (844). Minutes of meeting 3/4/08
- (845). Matters Arising
- (846). Correspondence:
- (847). Wensum Valley Trust (financial Support/membership)
- (848). Memorial Hall/Low cost housing scheme
- (849). Planning Matters:
 - (i). Rendering plant - Clay Hall Farm
- (850). Payments/Financial Matters)
 - (i). Litter clearance/war Memorial maintenance payment
- (851). Policing. Report appended (officer unable to attend)
- (852). Any other Business
- (853). Date & time of next meeting: Thursday 24th July 2008 at **Lenwade House Hotel**