

GREAT WITCHINGHAM PARISH COUNCIL

Draft Minutes of a Meeting held at 7.30 p.m. Gt. Witchingham School on Thursday 26th March 2009

Present : Roy Church, Pauline Brown, Stephen Williams, Mark Pead, and Kevin Francis. Ron Cornell in the chair.
Clerk: Peter Dilloway, James Joyce (County Councillor) John Lemmon (Beat PCSO) and 4 members of the public:

- (885). Apologies: Tania Spelacy and Simon Woodbridge (District Councillor)
- (886). Minutes of the meetings held 23rd October 2008 were agreed to be a true record. Proposed Roy Church seconded Kevin Francis and duly signed by the Chairman.
- (887). Matters Arising: None
- (888). Correspondence:
- (i). Most correspondence had been circulated prior to the meeting.
 - (ii). Letter from Dennis Banfield in respect of access parking issues that may arise from the sale of the old village hall site. These issues can only be resolved as and when a planning application is made.
 - (iii). Notification of new plastics recycling facility at Rackheath.
- (889). Memorial Hall/Low cost housing scheme.
- (i). A proposal for a further 10 low cost/rented dwellings has been put forward. These will give rise to funding for a new hall. It is hoped that tentative plans will be available at the forthcoming fete.
- (890). War Memorial.
- (i). English Heritage is to inspect the memorial. It remains in poor condition and will require the memorial stone to be removed for refurbishment and storage until it can be relocated within a new monument.
- (891). Data Security. The data held does not generally fall into a category requiring security. That which does is short term and will soon be deleted. No further action is required at this stage.
- (892). Parish Plan. Once Clay Hall Farm is out of the way the Council will move forward with a plan.
- (893). Planning Matters:
- (i). Clay Hall Farm. David Beaumont was concerned that the Meeting with Mr. Dacre may have been influenced towards his proposal. He claimed that Pears Covenant and a Section 106 agreement suffice to protect from rendering and that retention of the building remained an issue to both he and David Sayer. The Chairman pointed out that he had clearly afforded the opportunity to speak for or against the proposal at that meeting and no one spoke in opposition. All local residents were afforded the opportunity to attend the meeting at Weston and only a minority of those present spoke out in support of removal of the building. At present the Parish Council broadly supports the principle of retaining the building and the exchange of the extant permission for permission for alternate use. This is entirely dependent upon an acceptable planning application being put forward and no guarantee of support has been offered. In order to clarify the situation it was agreed to write to J.G. Pears and request sight of the agreements and consider their content. Presently the council is uncertain what has actually been signed or agreed between Pears and Dacre.
 - (ii). 20090057. White House Farm. Conversion of barn and outbuildings to offices (class B1) further info requested.
 - (iii). 20090262. 2 Manor Farm Cottages. Side and rear extensions. No Objections
- (894). Payments/Financial Matters:
- (i). Hire of Weston Longville Village Hall 18/3/09 – Chq No. 100544 £12.00 (retrospective approval)
 - (ii). War memorial/ litter clearance. Payment for Jan - March. R Cornell. Cheque no. 100545 £80.50
 - (iii). Clerk's Salary award 2008. National scales had been awarded an final increase of 0.3% leaving a further payment of £3.01 for the year outstanding
 - (iv). Clerk's Salary £3.01 & expenses £240.43 to date. P. Dilloway. Cheque no. 100546 £243.4
All payments proposed by Roy Church seconded by K. Francis and approved by unanimous consent.
- (895). Any Other Business:
- (i). The Chairman apologised to Pauline Brown for failing to keep her in the loop on a number of issues. Not having email has tended to isolate her. Her husband now has a laptop and she hopes to be able to receive electronic mail soon.
- (896). Date and Time of next meeting: 28th May 2009 following the Annual General Meeting to be held at, Gt. Witchingham School.

Meeting closed 8.45pm

AGENDA
GWPC Annual General Meeting – 28th May 2009
7.30pm at Great Withingham School

- (897). Apologies
- (898). Election of Chairman and Vice-Chairman (Please note that Ron is not standing for re-election)
- (899). Minutes of meeting 26/3/09
- (900). Matters Arising
- (901). Correspondence:
 - (i). All correspondence has been circulated
- (902). Memorial Hall/Low cost housing scheme
- (903). War Memorial
- (904). Planning Matters:
 - None at time of circulation
- (905). Payments/Financial Matters)
 - (i). Adoption of 2008/9 accounts/Annual Audit Return
 - (ii). Internal Audit
 - (iii). Annual Governance Statement
 - (iv). Insurance renewal 2009/10
 - (v). Internal audit fees 2008/9
 - (vi). Litter clearance/war Memorial maintenance payment R. Cornell
 - (vii). Set Clerk's Salary 2009/10
 - (viii). Payment of Clerk's salary & expenses
 - (ix). NALC subscription 2009/10
 - (x). Citizens Advice Bureau – request for donation
- (906). Any other Business
- (907). Date & time of next meeting: Proposed meeting dates appended.

Parish Council Meeting dates 2009/10

To be held at Great Witchingham Scool

All meetings to commence at 7.30pm

Thursday 30th July 2009

Thursday 29th October 2009

Thursday 28th January 2010

Annual Parish Meeting Thursday 25th March 2010

AGM Thursday 27th May 2010