

GREAT WITCHINGHAM PARISH COUNCIL

Draft Minutes of a meeting held at 7.45 p.m. at Gt. Witchingham School on Thursday 24th May 2012

Present: Sally Acloque, Stephen Williams, Chris Cate., Mark Pead, Jane Wisbey and Ron Cornell in the Chair.
Clerk: Peter Dilloway, James Joyce (County Councillor) and 2 members of the public.

(1104). Apologies. Kevin Francis.

(1105). Minutes of the meeting held 26/1/12 were agreed to be a true record and duly signed by the Chairman.

(1106). Matters Arising.

- (i). Norfolk Wildlife Park. There is no movement in the application due to the Planning Officer leaving. The Clerk has spoken to the Planning department and awaits the Officer's opinion.
- (ii). Recycling Banks. Marriot's Way has been discounted as a location. No banks will be available until the new hall site can be used.
- (iii). Northern Distributor Route. No funding has yet been set aside to join up to Fir Covert Road from the airport.

(1107). Correspondence:

- (i). Most correspondence has been circulated
- (ii). Blood Donor leaflet for notice board
- (iii). Further consultation on Kings Lynn Incinerator. Confirm original objection.
- (iv). NCC Minerals & Waste Strategy. JW to view Lenwade waste site information and advise members.
- (v). The Playing Field Magazine. Passed to Village Hall Committee.
- (vi). Code of Conduct. NALC are working on a code for Norfolk. Members may adopt the new code when available.
- (vii). Consultation upon re-appointment of Mazars as external auditor. A discussion on auditing ensued.

(1108). Clay Hall Farm. GWPC & Sparham PC members met with Graham Dacre and his advisors to discuss a proposal for removing the industrial buildings and erecting dwellings on part of the site. The net result would remove any industrial use from the site for all time. All Councillors present were agreeable to principle of the proposal. Subject to public consent, there will be some fine tuning to the proposal before it is taken for public/planning consultation. To get anywhere, the application will need public support. Most near neighbours have confirmed their approval in principle.

(1109). Village Hall.

- (i). The planning application for 27 houses and the new village has been made with BDC. It is hoped that approval will be given without the need for amendment.
- (ii). RC asked how we stand with running costs. CC said that it was intended to meet these from hall users. Once the hall is underway a team will be put together to market the hall. A number of halls have been compared to get a comparison.
- (iii). RC congratulated the hall team on their sterling efforts to date.
- (iv). The Committee will need new members to come on board to assist as things progress. Those present were asked to come up with names to put forward to assist the committee.
- (v). The idea of setting the hall up as a community trust in the future was suggested.
- (vi). It was asked if the undeveloped area under the overhead cables could be used as an off road pathway to keep children away from the main road.

(1110). River Wensum.

- (i). The Internal Drainage Board has carried out some work near the mill. The silt has still to be removed and costs for the work have been put forward to the Environment Agency. A further meeting is to be held in June with the IDB to consider how to progress.

(1111). Payments/Financial Matters:

- (i). Adoption of 2011/12 accounts. The accounts had been prepared and circulated by the Clerk. Several questions were asked and answered following which Members resolved to adopt the accounts as presented and the Chairman duly signed them.

- (ii). Internal audit report. Clare Morton carried out the internal audit and found no matters to bring to the Council's attention. A copy of her report is appended. The Council gave a vote of thanks to Clare for carrying out the audit.
- (iii). Annual Audit return. The return had been prepared in accordance with adopted accounts and the Clerk and Chairman duly signed the return.
- (iv). Statement of assurance. The statement was accepted as a true reflection and duly signed by the Clerk and Chairman.
- (v). NALC Subscription 2012/13. NALC - Cheque No. 100611 £121.39
- (vi). Litter clearance payment to date (£61.75) – R. Cornell - Cheque No. 100612
- (vii). Clerk's Salary £387.70 & Expenses to date (£82.64) - P. Dilloway Cheque No. 100613 £470.34.
- (viii). Dog bin emptying Common Lane (April 2012 – Mar 2013 Broadland Council - Cheque No. 100614 £151.84
- (ix). Request for donation to funds – St. Mary's PCC for grass cutting. After discussion it was resolved to donate £750.00 as in previous years. GWPCC - Cheque No. 100615 £750.00
- (x). Playing Field Assoc. subscription for Village Hall Committee use. (agreed at previous meeting) NPFA - Cheque No. 100616 £20.00
- (xi). GW War Memorial. As previously agreed, following the sale of St. Faiths Church, Rev. Tillett has presented the Council with a cheque for £3000 towards the cost of relocating the memorial. All payments agreed by unanimous consent.

(1112). Transcription of 1811 Enclosure act

- (i). The task has suffered some setbacks but will be back on course in the autumn

(1113). Planning Matters.

- (i). 20120660 Great Witchingham School 1.8M fence. This application follows an earlier one for a 2.2M fence on the old hall land but now includes the front of the school. Members discussed the proposal and resolved to object to the removal of the existing railings but would not object to the erection of a 1.8M fence at the front of the school provided that it was necessity and was sited inside the railings. The Council had no objection to 1.8M fencing on the old hall land.

(1114). Risk Assessment. Financial risk assessment was undertaken during the internal audit. Remaining risk assessment is deferred to the next meeting as new Councillors have not seen the risk document.

(1115). Any Other Business:

- (i). St. Faith's Church. The current sale has now completed. The plans will have been purchased along with the property. It is not known whether new plans will be submitted. SA will discuss with Rev. Tillett
- (ii). Electronic speed signs. One is reading low the other appears not to be working. The Clerk will report the matter. A discussion on speeding through the village followed during which it was revealed that the Police regularly use a speed gun within the village.
- (iii). Post Office. A sold sign has gone up. It is believed that change of use is to be sought. It is likely that it will not be a post office.
- (iv). School bus pick up. Once again it appears to down to the bus driver who is coerced in picking up the children from where they choose to wait. The clerk will liaise with JJ on the matter.
- (v). The Council was asked if consideration could be given to a one-way system in The Street. This has come up before. Safety might be improved by using the middle gate at leaving time. It was considered that there are too many issues to allow one-way traffic. The problem is the large number of parents who deliver their children by car.
- (vi). The Village Hall AGM takes place next week at the school. There will be refreshments on sale.
- (vii). Paul Williamson is participating in the London Bikeathon 26th September for Leukaemia research and is seeking sponsorship. The PC will discuss at the next meeting.

(1116). Date & time of next meeting: at The School at 7.30pm Thursday 26th July 2012.

Meeting Closed 9.00 pm

AGENDA
GWPC Meeting – 7.30pm Thursday 26th July 2012 at Gt. Witchingham School.

(1117).Apologies

(1118).Minutes of meeting 24/5/12

(1119).Matters Arising

(1120).Adoption of replacement Code of Conduct.

(1121).Correspondence:

- (i). Most correspondence has been circulated

(1122).Village Hall.

- (i). Progress of planning application.
- (ii). Progress of business plan.

(1123).River Wensum

(1124).A1067 Accident Reduction – Bawdeswell to Lenwade.

(1125).Request for sponsorship – Paul Williamson (London Bikeathon)

(1126).Payments/Financial Matters.

- (i). Litter clearance payment to date (£41.75) - R. Cornell

(1127).Planning Matters:

(1128).Risk Assessment (other than financial. See document attached)

(1129).Transcription of 1811 Enclosure Act.

(1130).Planning Matters

- (i). 20120660 - Great Witchingham School fencing – planning permission granted for removal of iron railings.
- (ii). 20120546 – Change of roofing material – St. Faith’s Church. (permission granted
- (iii). 20120800 – addition of dormer windows – Church Farm (Listed Building consent)
- (iv). 20120843 - Lenwade House Hotel Temporary permission for marquee.

(1131).Any other Business

(1132).Date & time of next meeting: 7.30pm Thursday 27th September 2012