

# GREAT WITCHINGHAM PARISH COUNCIL

Minutes of the meeting of Great Withingham Parish Council held at  
Great Withingham Village Hall on Thursday 14 November 2019 at 7:30pm.

## Present

Mr Dean Bailey – Chairman

Mrs Pauline Brown                      Mr Ray Gribble

Mrs Sandra Sanders                      Mr Paul Williamson                      Mrs Bridget Wright

## In Attendance

Mrs Patricia Kirby – Clerk to the Council & Responsible Financial Officer

Mr Peter Bulman – Broadland District Councillor – Gt Withingham Ward

Gemma Bobbin – Chairman Play Area Working Party

**The Chairman opened the meeting and welcomed those present.**

### **53. Apologies for Absence**

Mrs Lisa Carnell - no apologies received.

All other members in attendance.

### **54. Declarations of Interest & Dispensations**

In respect of the minutes, reaffirmation of previous declarations from those present who declared an interest at the last meeting.

Mr Gribble – planning application 20190583.

Non pecuniary interest. Neighbour of application site.

No further declarations.

No requests for dispensations.

### **55. Minutes of the meeting held on 12 September 2019**

The minutes, having previously been circulated, were approved and signed by the Chairman as a true record.

### **56. Information arising from the minutes**

- Traffic calming & Gateway Scheme. It was noted some work had been undertaken but the project was incomplete **Action LC**

- Alleyway linking A1067& Heath Close. **Action LC**

In the absence of Mrs Carnell both matters deferred to the next meeting.

- Member group training. Agenda item.

- Defective lock VH notice board. This would appear to be irreparable. Mrs Sanders to give further attention. **Action SS**

- Member representation to the Play Area Working Party was accepted by Mr Williamson

**57. Public Participation**

No representations made.  
The Chairman gave thanks for attendance and the meeting was reconvened.

**58. Parish Crime Matters**

No matters raised.

**59. Reports from County & District Councillors**

Mr Peck apologies received via Mr Bulman. No report received.

Mr Bulman gave a verbal report. The amalgamation of BDC & SNDC Officers almost complete. He assured the meeting there would be no lack of service following this process.

**60. Reports in respect of non agenda items**

The Clerk briefed members on administration work undertaken.

- Response from CHF letters had been good. At the last count 26 replies were awaited. She suggested a further letter is sent to those who had not replied in January to advise held money will be allocated to the play area. Members supported this.
- She had been made aware Mrs Carnell had contacted NCC in respect of the lack of footpath to the Dinosaur Park. This had been further supported by Mr Peck. Mr Williamson advised the drain dykes in Heath Lane & Close were not clear and as a result flooding results. He was advised to report via NCC website the process for which allows for tracking.

Mrs Sanders asked as a Trustee of GWVH if any funding was available for upcoming maintenance. She was encouraged to submit a request.

Mr Gribble asked if the PC would be minded to support a litter pick provisionally identified for Saturday 7 March. This was supported.

**61. Finance Matters**

9.1 – Verification of invoices. Signatories confirmed the check and verification to date.

9.2 – Bank Reconciliation. The Chairman confirmed the reconciliation to statement 5 November 2019.

9.3 – Schedule of Receipts & Payments

**RESOLVED** to accept income and expenditure as follows

<b>Receipts</b>	£
7. Groundwork. Play area Grant (Tesco Bags for Life)	2000.00
8. Barclays. Reserve Interest	1.01
9. Barclays. Fund Interest	4.57
10. BDC. Precept Second instalment	5500.00
11. Play Area Wking Party. Fundraising	1777.55
12. BDC. CIL 1 April – 30 Sept 2019	2128.40
<b>Payments</b>	
34/35. Clerk September salary	448.16
36. NPF. Sept conts	132.78
37. SLCC membership Contribution	52.00

38.	NPF. Oct conts	132.78
39/40.	Clerk Oct salary	448.16
41.	GWVH. Sept meeting room hire	22.00
42.	Norse. Sept Grounds	154.52
43.	Norse. Oct Grounds	154.52
44.	CHF Refund. Donator 25	41.20
45.	CHF Refund. Donator 24	6.18
46.	CHF Refund. Donator 75	51.50
47.	Clerk. Contractual Expenses/Reimbursements Sep & Oct	147.03

**62. Land Transfer at village hall**

- 10.1 – Land transfer. Noted.
  - 10.2 – Compound maintenance. Response awaited from Solicitor.
  - 10.3 – Play Area Working Party.
- A written report was received and noted.

**63. Correspondence**

- 11.1 – War Memorial name removal.  
Prior to discussion the Clerk informed the meeting she had communicated with Mrs Carnell in respect of the appropriateness of this item and furthermore communications had been received from The Vicar & The Bishop of Lynn. Such communications had been supplied to Mr Bailey at the start of the meeting and the item was considered to be appropriate for discussion. The meeting was advised of the history of the inclusion. As other respects local to the individual were in place there was no need for the name to remain and it was considered not appropriate to include the name of a non resident of the parish. Much discussion took place.  
The Clerk advised that Council need to be confident that if the removal was agreed that those names that remain met the criteria which supported the removal. Mrs Brown assured the meeting all the names on the memorial were of persons from the village. It was with agreement to place an article in Wensum Diary in order to make the matter public. Mr Bailey to take this forward.
- 11.2 – NWL. Meetings 17 September & 19 November. In the absence of Mrs Carnell no briefing received however Mr Gribble who had attended the meeting in another capacity advised the route had been agreed and was subject to tweaks.
- 11.3 – Local Government Boundary Commission Consultation. Noted.
- 11.4 – 7 Parish Chairs meeting.  
**RESOLVED** to continue engaging and to contribute to meeting venue for 2020 at a cost of £10.29
- 11.5 – CIL. It was with agreement to ascertain if it was permissible to pass to the village hall to assist with CCTV provision.
- 11.6 – Training. Identified dates were February 6 or 27. Both were noted in GWVH diary and would be advised to Ringland PC and further confirmed.
- 11.7 – NCC Consultation Norfolk Fire & Rescue Service. Noted
- 11.8 – Dudgeon & Sheringham Shoal Offshore Wind Farms Extension project.  
**RESOLVED** to contact Equinor on the basis of support for an Offshore Ring Main.

**64. Planning**

- 12.1 – Planning Applications. Note additional application received.

**20190583 – Woodview 81 Fakenham Road Gt Witchingham**

Sub-division of plot and erection of 2 detached dwellings with new vehicular access.

The Clerk advised this would be considered by BDC planning committee 27 November

**20191708 – Land adjacent to Nowhere Lane**

Variation of Condition 2 of PP 20180969 Introduction of a phasing

**RESOLVED** no objections to the above applications.

12.2 – Norfolk Minerals & Waste Local Plan Preferred Options Consultation.

**RESOLVED** to ratify representation made. A copy of which is attached to these minutes.

**65. Exchange of Information**

None.

**66. Next meeting**

The next meeting would be held in **Great Witchingham Village Hall on Thursday 23 January 2020 at 7.30pm.**

Mr Gribble gave apologies for the meeting.

**The Chairman gave thanks for attendance and closed the meeting at 9.41pm**