

# GREAT WITCHINGHAM PARISH COUNCIL

## Minutes of meeting of Great Withingham Parish Council held at Great Withingham School on Thursday 28 May 2015 at 7:30pm.

Present:-

Jane Wisbey (In the Chair)

David Beaumont

Herbie Burton

Susie Thomson

Pauline Brown

David Sayer

Sonya Blythe (clerk)

1540	<b>Election of Chairman, to Sign Declaration of Acceptance of Office</b> JW was nominated, seconded and duly elected as Chairman.
1541	<b>To consider Apologies for Absence</b> Apologies had been received from Maria Fraser.
1542	<b>To Co-Opt new Councillors</b> It was AGREED to co-opt new members Susie Thomson and Pauline Brown onto the council.
1543	<b>To Elect a Vice-Chairman</b> HB was nominated, seconded and duly elected as vice-chairman.
1544	<b>To receive Members' Declarations of Interests for Meeting Tonight</b> None made.
1545	<b>To approve the Minutes of the Last Meeting (26 March 2015)</b> The minutes of the last meeting were approved and signed.
1546	<b>Matters Arising</b> There were no matters arising.
1547	<b>To Adjourn the Meeting to Allow Public Participation</b> The closure of the permissive path was raised. The chairman read out a statement from the owner confirming that the former footpath adjacent to Marriotts Way leading to Hall Walk was now closed and permission to use it had been withdrawn. A new permissive path had been put in place by NCC and the Bridge Inn, between Marriotts Way and the Bridge. Work was underway with the Ramblers Association and NCC to try and obtain funding for a bridge.  It was AGREED to contact the police to ascertain in writing the guidelines for shooting near a public right of way.

1548	<p><b>To Confirm the Standing Orders, Code of Conduct and Financial Regulations of the Parish Council</b></p> <p>To be considered at the July meeting.</p>
1549	<p><b>Update on Environment Agency</b></p> <p>Sally Acloque informed that the silt survey still had not been carried out. The PC passed its thanks to her for the hard work she had carried out to resolve this issue.</p>
1550	<p><b>Update on Broadland District Council complaints</b></p> <p>An update on Clayhall Farm was given. DB advised that he proposed making a formal complaint against the involved officers at Broadland Council who were still in post. He was requested to circulate a list of relevant points to councillors for discussion.</p>
1551	<p><b>To discuss NCC highways issues affecting parish</b></p> <p>HB reported on works that had been carried out since the last meeting.</p> <p>A survey of residents of The Street would continue to be carried out by BH and ST, asking for views on the traffic situation in the area and whether they consider that the road should be made one-way. Contact would be made with the emergency services to ask for their opinion.</p> <p>It was noted that the police had carried out speed checks on Norwich road recently and found 60 cars going over the speed limit in two days. This data plus information from the new speed sign would be used as evidence to request that NCC install a proper speed camera which can issue tickets.</p> <p>The following would be reported to Highways:-</p> <ul style="list-style-type: none"> <li>• 15 The Street – the gate was obstructing the highway</li> <li>• Road markings on The Street / Ladies Row junction needed to be marked to show area as a proper junction</li> <li>• Corner of A1067 whether the post office was located requires no parking road markings.</li> <li>• Corner of A1067 and The Street near post box – overgrown with grass affecting visibility for drivers.</li> </ul>
1552	<p><b>Update on Bus Shelter</b></p> <p>The bus shelter had still not arrived – HB would chase.</p>
1553	<p><b>To consider planning applications/matters</b></p> <p>20150730 – 70 Fakenham Road – single storey rear extension – no objections.</p> <p>20150756 – Land end of Morse Close – 2 Detached Dwellings and Garages AGREED to support residents and object on the grounds presented by the residents of Morse Close.</p>
1554	<p><b>To discuss finance issues</b></p> <p>The following payment of accounts were AGREED:-</p>

	<ul style="list-style-type: none"> <li>• Clerk salary, tax and expenses (April – May) £411.52</li> <li>• Room Hire 2015 – Village Hall £125</li> <li>• Clare Morton – Annual Audit fee £25</li> <li>• St Mary’s Church annual donation £750</li> </ul> <ul style="list-style-type: none"> <li>• Insurance quotes of £308.78 – Zurich and £548.24 – AON were considered. It was AGREED to insure with Zurich for three years at a reduced cost of £297.78 per annum for agreeing it over an extended period.</li> </ul> <p>The standing order form for the clerk’s salary to be paid by BACS was signed.</p> <p>The annual audit was considered and signed.</p> <p>Receipt of the precept from Broadland Council of £4487.00 was noted.</p> <p>The receipt of the Community Infrastructure Levy from Broadland Council of £987.67 was noted.</p> <p>It was noted that the clerk has been made a signatory on the bank accounts and that online banking has been arranged.</p> <p>An update was given on the Clayhall Farm refunds.</p>
1555	<p><b>To discuss Village Hall and Consider Letter Received Regarding AGM</b></p> <p>The Village Hall Trust AGM would be held on 16 June at 7.30.</p> <p>ST AGREED to take on the role of village hall liaison councillor.</p>
1556	<p><b>To discuss playground</b></p> <p>Funding was still awaited. JW had written to NCC asking if money available to be spent in the parish could be spent on this; a response was awaited.</p>
1557	<p><b>To discuss Jubilee Wood public access agreement, Public Rights of Way and update on Centenary Fields</b></p> <p>An agreement had now been signed by with Caroline Comer and the parish council; the land in question was now legally a PROW.</p>
1558	<p><b>AOB</b></p> <p>It was reported that there was leftover funding from the war memorial and the suggestion was made that this should be used to build a memorial garden around the memorial, with Liz taking responsibility for it. This was AGREED.</p> <p>HB reported that children were endangering themselves climbing on the memorial. It was AGREED to write to the school to ask if they would speak with the pupils regarding health, safety and respect. An article would also be added to the Wensum Diary.</p> <p>The PC confirmed that it had agreed in principle that it was happy to take on ownership of the village hall playground. However the biodiversity plan would cost £2000 a year to maintain so discussions were continuing with BDC as this would increase the precept, including enquiring whether a different contractor from Norse could be used to maintain it.</p>

	<p>The meeting closed at 21.30</p> <p>The date and time of next meeting were agreed as Monday 20 July, 7.30pm in the Village Hall, memorial room.</p>
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Signed:

Chair to the Parish Council