

# GREAT WITCHINGHAM PARISH COUNCIL

**Minutes of meeting of Great Withingham Parish Council held at Great Withingham Village Hall on Monday 18 January 2016 at 7:30pm.**

Present:-

Jane Wisbey (In the Chair)

David Beaumont

Herbie Burton

Pauline Brown

David Sayer

Susie Rowles

Sonya Blythe (clerk)

1601	<b>Welcome by the Chairman.</b>
1602	<b>To receive apologies for absence.</b>  None
1603	<b>To receive members' declarations of interests for meeting tonight.</b>  DS declared an interest as a near neighbour of Clayhall Farm (item 1612)
1604	<b>To approve the minutes of the last council meetings held on 16 November 2015.</b>  The minutes were approved and signed.
1605	<b>To receive information on matters arising from the minutes not covered elsewhere on the agenda.</b>  15104 - Bernard Matthews had responded to say they were not in a position to offer free turkey crowns. Councillors <b>agreed</b> to send their best wishes to Bernard Matthews whilst they carry out their business recovery plan.  15106 - the Great Withingham village hall trust would not permit parking places for Starling Way residents within its car-park.
1606	<b>To co-op a new councillor.</b>  Two expressions of interest had been received, but one was unfortunately from a parishioner who had resided in the village for less than the required one-year period. It was proposed and <b>agreed</b> that Alex Manson be elected to the position of councillor. Mr Manson accepted the position and signed the acceptance of office form.  It was <b>agreed</b> that the second candidate, Nick Johnson, be elected as the GWPC representative on the Great Withingham village hall trust. The clerk would advise the trust.
1607	<b>To adjourn the meeting to allow public participation.</b>  No matters raised.
1608	<b>To consider the purchase of a village sign.</b>

	SR to bring a proposal to the next meeting.
1609	<p><b>To Update on Environment Agency</b></p> <p>Sally Acloque reported that a meeting had been arranged for 26 January at 10am with the Environment Agency to discuss the ongoing silt situation.</p> <p>It was <b>agreed</b> that GWPC would write to the Environment Agency to request that the sluice be formally looked at.</p>
1610	<p><b>To Update on BDC complaints</b></p> <p>District Councillor Woodbridge was not present, despite a request being made to the Leader of the Council. The clerk to ask if an alternative councillor could attend the next meeting, in order to progress the complaint further.</p>
1611	<p><b>To Discuss NCC Highways Issues Affecting Parish</b></p> <p>a) The ongoing issues on The Street were discussed. It was recognised that there was not a solution that would suit all parties, with some wanting the school to ban its coaches from using the road and others wanting the road to be made one-way only. It was <b>agreed</b> to write to Highways and request that a survey be carried out on The Street on highway safety grounds, with a solution to be suggested by them.</p> <p>b) Parked vehicles frequently blocked the junction of The Street with the A1067, by the old post office. Highways would be approached with a request for yellow lines.</p> <p>c) In response to an enquiry about speeding throughout the village, parishioners were reminded that the community speed watch required new members to carry out monitoring in the parish.</p>
1612	<p><b>To Consider any Outstanding Planning Applications or Planning Matters</b></p> <p>a) No planning applications received.</p> <p>b) The chairman reported on a recent meeting with Les Brown from Clayhall Farm. During the meeting a proposal was made that GWPC support the development of up to 14 houses on the site of CHF buildings in return for the removal of the rendering plant building. This would be conditional on an open book policy on costs once known. The costs are not to include the retention costs of the building.</p> <p>A detailed discussion was held during which it was agreed that the decision made five years previously, that GWPC supports in principle a small number of houses dependant on cost in exchange for the removal of the rendering plant be re-confirmed. DS made the following formal proposal which was seconded and <b>agreed</b>:-</p> <p>“GWPC is prepared to instruct a chartered surveyor to act for the parish, to agree the heads of terms and valuations, to receive and validate figures provided by Mr &amp; Mrs Dacre, for the removal of the Banham buildings, the Pimlott era farm buildings, other site costs plus associated planning costs, planning obligations legal and professional fees, and, once these figures are agreed by both parties, to jointly determine the number of open market building plots required to cover these costs.</p> <p>Conditional upon the number of houses (plots) and site being acceptable to GWPC and Broadland DC, GWPC will agree to call a parish meeting to seek the necessary</p>

	<p>backing for the scheme from the parish, as required for an exceptional site.</p> <p>There are two pre-conditions</p> <ol style="list-style-type: none"> <li>1. All professional fees incurred by GWPC are reimbursed by Mr &amp; Mrs Dacre.</li> <li>2. Any remaining ABP planning permission at Clay Hall Farm from the Pimlott era must be revoked, prior to GWPC calling a parish meeting”.</li> </ol>
1613	<b>To Discuss Finance Issues</b>
a)	<p>The following payments were <b>agreed</b>:-</p> <ul style="list-style-type: none"> <li>• Clerk salary, tax and expenses (December and January) £458.41 (standing order for £177.86 paid monthly) (cheque for £102.69 for expenses).</li> <li>• Mr Bushell - Footpath Cutting £72</li> <li>• Jane Houston - Wreath for Remembrance Sunday £17.</li> </ul>
b)	A suggested budget and precept for 2016/17 were considered and discussed. The proposed budget was <b>agreed</b> . It was <b>resolved</b> to keep the precept at £4487, a 0% increase.
c)	It was noted that the annual audit procedure would be changing from 2017/18. Councillors <b>agreed</b> to opt into the new Sector Led Body audit procurement.
1614	<b>To discuss Village Hall</b>
	<p>In response to correspondence sent, the village hall trust had responded to say that GWPC representative had not been asked to leave its recent meetings. SR confirmed that she had been asked to leave.</p> <p>The trust document from the Trusts website confirmed that representatives on the committee would automatically become a trustee. The clerk would write to confirm that Mr Johnson was now GWPCs representative.</p>
1615	<b>To Discuss Playground</b>
	Following a meeting with Broadland District Council, an officer would contact the village hall trust to request that research carried out into the playground project be passed to GWPC. Following this bid applications could be submitted.
1616	<b>To Discuss Public Access Agreements and Public Rights of Way.</b>
a)	Liz Wright reported that it could take up to two years for Norfolk County Council to conclude its checks on the permissive footpath adjacent to Marriott’s Way leading to Hall Walk.
b)	DB to send the clerk a map showing the bridleway at the Rabbits Lane junction with the main road where signs had been removed and a barrier set up. The clerk to contact NCC trails to establish whether this was a permissive path, bridleway or public right of way.
1617	<b>To Raise any Other Matters (items for information only).</b>
a)	Atlas Works Waste transfer site – April is the earliest that the planning regulatory

b)	committee will consider this. It was noted that Atlas Works had been given a large section in the Wensum News to discuss the application; the clerk would ask that equal space be given to GWPC.  It was noted that the fence of Weston Hall was blowing into Weston Hall Road. Highways would be contacted because of the road safety issue.
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Meeting closed at 20.55

The date of the next meeting was confirmed as  
Monday 21 March, 7.30pm.

Signed: .....  
Chairman